

Adopted: September, 2017

**George Hildebrand Elementary School**

**Parent And Family Engagement Policy 2017 - 2018**

I. General Policy Statement

George Hildebrand Elementary School recognizes that involvement of parents in their children's education has been demonstrated to increase student success and to result in better schools, Federal Register: Vol. 54, No. 96, Section 200.34. The **No Child Left Behind Act of 2001** requires the involvement of parents in Title I, Migrant, and ELL programs.

II. Parent Involvement Goals

George Hildebrand Elementary School shall, in coordination with parents of participating children, develop programs, activities and procedures, which have the following goals:

- A. To inform parents of the reasons for their children's participation and the specific instructional objectives and methods of the Title I Plan
  - Parent Conferences
  - Weekly take home pocket folders
  - Classroom Newsletters no less than 1x monthly
- B. To consult with parents, on an ongoing basis, concerning the manner in which the school and parents can better work together to achieve Title I goals & objectives
  - Scheduled parent conferences in all grades
  - Unscheduled phone calls and conferences as deemed necessary
  - Progress Reports, Student Planners (K-3), Weekly Take Home pocket folders
  - Meet Your Teacher Night and PTO Open House
  - Kindergarten Information & Transition Conferences
  - Title I Family Curriculum Night
  - Student/Parent/Teacher Accountability Agreement
  - PTO Advisory Council
  - Title I Parent Survey
  - Kindergarten Transition Night
- C. To provide parents and teachers the opportunity to build a home/school partnership
  - Meet Your Teacher Night (August)
  - Kindergarten Information Conferences (August)
  - Read Across America/Dr. Seuss (February)
  - One Book, One School (March)
  - Kindergarten Transition Meeting (May)
  - Scheduled Parent Conferences (1x or 2x per year and as deemed necessary)
  - Title I Family Curriculum Night with Parent Training (January)
  - *SchoolMessenger* Messages
  - Parent/Grandparents Lunch with their child(ren)
  - PowerSchool Parent Training - available online
  - Class DOJO weekly reports & messages
- D. To provide a comprehensive range of opportunities for parents to become informed about how the Title I plan will be designed, operated and evaluated
  - Reading Committee Meeting with Parent Representatives
  - Annual Public Meeting to present the Title I Plan
  - PTO Meetings
  - Parent Conferences

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- End-of-Year evaluation of the Title I Plan
  - School Website
- E. To ensure opportunities for the participation of parents who lack literacy skills or whose native language is not English
- Interpreters used when necessary for conferences & meetings
  - Support from ELL teacher and interpreter for communication about homework, child's progress, and test results
- F. To provide parents with information concerning the North Carolina Common Core State Standards, student achievement standards, and state and local academic assessments
- Testing Information shared with parents
  - mClass Benchmarks and Progress Monitoring (K-3)
  - Reading 3D Assessments (Grades K-5)
  - K-2 Math Assessment
  - School Net (3-5)
  - 2nd Grade IQ Test
  - Beginning of Grade (BOG) 3 Test
  - End-of-Grade Assessments (Grades 3-5)
  - NC Check Ins (4th - 5th)
  - Renaissance STAR Reading Progress Report (Grades 1-5)
  - Renaissance STAR Math Progress Report (Grades 1-5)
  - Study Island Report (Grades 4-5)
  - Reading Eggs (Grades K-2)
  - Read to Achieve shared with parents of 3<sup>rd</sup> graders (August)
  - Read to Achieve shared with parents of 2<sup>nd</sup> graders (May)
  - Benchmark Testing (3rd)
- G. To provide parents, upon request, information about the professional qualifications of their child's classroom teacher and the qualifications of the classroom assistant
- Principal and/or the County Title I office will provide this information upon request
- III. Mechanisms, Procedures, Activities and Use of Funds
- A. George Hildebrand Elementary School shall develop written policies to ensure that parents are involved in the planning, design, and implementation of programs and shall provide reasonable support of parent involvement activities as requested. Such policies shall be made available to parents of participating children at the beginning of each school year.
- Agenda of Parent Involvement Activities kept on file
  - Invitation to Parent Advisory Council meetings sent to all parents and teachers
  - School Improvement Plan stating school priority(s) with action steps, timelines, and persons responsible outlined
- B. George Hildebrand Elementary School shall hold an Annual Public Meeting during the PTO Carnival to inform parents of the goals and objectives in the School Improvement Plan.. This meeting may be district-wide and/or at the school level.
- Fall PTO Meeting (October)
- C. George Hildebrand Elementary School shall provide parents with progress reports and hold a parent-teacher conference to discuss progress, placement, and methods of instruction.
- Parent/teacher conferences held 1-3x during the school year

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- Parent Conferences as requested by parent and/or teacher
- Weekly Take Home pocket folders & student planners
- Interim Progress Reports
- Nine Week Progress Reports
- mClass Home Connect Reports
- Reading 3D Reports

- D. Parent programs, activities and procedures will include:
- Parent/Student/Teacher Accountability Agreements
  - Parent/Teacher Conferences
  - Weekly reporting of children's progress and/or behavior in planners
  - Coordinating parent activities and making contacts in the home when deemed necessary
  - Reinforcement of classroom instruction and student motivation through home-based education
  - Links to School Improvement Plan available on school web page and a hard copy on file in the school office for parents to view
- E. Parents are expected to cooperate with the school system by becoming knowledgeable of school goals and activities and by working to reinforce the children's training at home.
- Meet Your Teacher Night and Open House (August)
  - Title I Annual Public Meeting (October)
  - Other PTO Meetings (December, March)
  - Kindergarten Transition Night (April)
  - Parent Involvement Activities Related to School Goals: Title I Family Game Night, Read Across America Week, and "One Book/One School" program & activities
- F. Reasonable and necessary expenditures associated with parent training sessions and hiring, training, and utilization of parental involvement liaison worker may be supported with Title I funds.
- IV. Accessibility Requirement  
Information, programs, and activities for parents shall be provided in a language and form, which the parent understands.
- V. Individual School Implementation  
Individual Title I schools shall implement this policy in accordance with administrative guidelines and procedures for parent involvement. Other programs will be implemented at the system level.
- VI. Annual Evaluation  
An annual evaluation of the effectiveness of the parent involvement policy in increasing parental participation will be conducted in the spring using a Title I Parent Survey.
- VII. Grievance Procedure  
Parent grievances relative to this policy shall be handled in accordance with Burke County Board Policy Appeals to the Board.

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**Faculty of GHES---Signatures of Approval:**


**Signatures of Approval - Parent Representatives:**

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**Signature of Principal:**

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